Barnton Parish Council

Cllr Hooper
Cllr J Devine
Cllr Phoenix (Vice Chair)
Cllr Carter
Cllr Diane Devine (Chair)
Cllr Ayhok
Cllr Chambers
Cllr Gray
Cllr Overy

You are summoned to attend a Meeting of Barnton Parish Council

Please be punctual - Once this agenda is published, the start time of 7.00pm is established in law.
(Local government Act 1972 Schedule 12, 4(1A), 4A(1))
This meeting will be audio recorded to aid production of the minutes.

Parish Clerk; Toni Critchlow, Clerks Office, Barnton Cemetery, Barnton CW8 4JX Tel; 01606 784270
Email; clerk@barnton-pc.gov.uk
Website; www. barntonvillage.org.uk

Agenda

Full Council Meeting

MONDAY 16th November 2026

Time; 7.00pm

Venue; Clerks Office, Barnton Cemetery, Hayes Drive, CW8 4JX

Agenda Item

1 Apologies

1.1 To receive and accept apologies for absence

2 Condolences

2.1 To note the death of Councillor Jeff Burgess and express the Council's condolences to the family

2.2 To note the resulting casual vacancy and authorise the Clerk to undertake the statutory vacancy procedures

3 Declarations of Interest

3.1 To receive any declarations of interests from members **in relation to items on this agenda**

4. Public Forum

4.1 *Barnton Parish Council Standing Orders are suspended to allow Members of the public to address Barnton Parish Council for a maximum of 5 minutes, after which they may take no further active part in the meeting.* ***Public Participation protocol refers***

4.2 To receive a monthly report from PCSO Simon Donnelly
4.3 To note the bi-monthly report received from CW&C Ward Councillors
4.4 *Barnton Parish Council Standing Orders are reinstated.*

5 Approve & sign minutes
5.1 To approve and sign the minutes of the last meeting of the 19th October 2026 as a true record

6. Finance
6.1 To approve the payment schedule for September 2026
6.2 To approve the payment schedule for October 2026
6.3 To approve the bank reconciliations at 31/10/26
6.4 To note the RFO Budget Report
6.5 To consider the 2027–2028 expenditure budget of £210,886.99 and a precept request of £158,351.99 (for approval January 2027)
6.6 To approve the proposed £20,000 transfer subject to available funds as per the RFO budget report
6.7 To note the anticipated £60,000 general reserves, subject to annual review.

7. Elections 2027
7.1 To note correspondence received from CW&C re; May 2027 Local Elections
7.2 To note estimated recharge costs for May 2027 Local Elections

8 Clerks Report
8.1 To note the report received from the Clerk

9. Recruitment
9.1 To approve the appointment of the Administration Asst/Cemetery Clerk with a start date of 4th January 2027 as recommended by the Staffing Committee.
9.2 To approve contract, terms and conditions for the Administration Asst/Cemetery Clerk as recommended by the Staffing Committee
9.3 To note the RFO Three-Month Review
9.4 To approve an extension to the RFO contract to November 2027 at a cost of £6240.00 as recommended by the Staffing Committee
9.5 To approve the revised Staff Handbook 2027 as recommended by the Staffing Committee

10. 2027 Meeting Dates
10.1 To note the published meeting dates for 2027;

FCM	18th January
FCM	15th February
FCM	15th March
FCM	19th April
APM/AM	17th May
FCM	21st June

FCM 19thJuly
FCM 20th September
FCM 18th October
FCM 15th November

11 Close of Meeting
11.1 To Note close of meeting

Signed; T. Critchlow, Parish Clerk **Date; 11.11.26**