Signed by Chairperson……

Barnton Parish Council

MINUTES

Full Council Meeting
Monday 19th October 2026
Time; 7.00pm
Venue; Clerks Office, Barnton Cemetery, Hayes Drive, CW8 4JX

Attendance;

1. Cllr I. Ayhok
2. Cllr D Hooper
3. Cllr Phoenix (Vice Chair)
4. Cllr Carter
5. Cllr Diane Devine (Chair)
6. Cllr Chambers
7. Cllr Gray

MOP 1
Cllr Norman Wright, Cheshire West and Chester Council

Agenda Item

1 Apologies
1.1/10/26
NOTED;
Apologies for absence were received and accepted from Cllrs Overy, J. Devine, & Burgess due to illness.

2 Declarations of Interest
2.1/10/26
NOTED;
Declarations of interest was received from Cllr Hooper in relation to RBL.

3. Public Forum
3.1/10/26
NOTED;
The protocol for public participation was noted.
MOP 1 raised questions in relation to the administration and purchase of a burial plot in Barnton Cemetery. Cllr Devine assured MOP1 that the council would consider his comments and request for reimbursement.

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3.2/10/26
NOTED;
A report was received and noted from PCSO Simon Donnelly
3.3/10/26
NOTED;
A report was received and noted from Cheshire West and Chester Council. Cllr Wright provided updates on the changes to the planning system and advised the Clerk to apply for Members Budget funding for the Community Café

ACTION; CLERK

3.4/10/26
NOTED;
Barnton Parish Council Standing Orders were reinstated.

4 Approve & sign minutes
4.1/10/26
RESOLVED;
It was proposed, seconded and all agreed to approve and sign the minutes of the meeting of the 21st September 2026 as a true record

5. External Audit
5.1/10/26
NOTED;
It was noted that the 2025/26 External Audit has been completed by PKF Littlejohn LLP, with the following matters arising and subsequently addressed:

I. The AGAR was not accurately completed before submission for review

II. The smaller authority has confirmed that it is not a sole managing trustee and therefore the response to Section 2, Box 11 is incorrect and should be 'yes'.

III. Transfers between bank accounts should have been excluded from receipts and payments in the prior year figures in Section 2. Section 2, Boxes 3 and 6 for the prior year should read £35,501 and £58,307 respectively. This has been amended accordingly.

5.2/10/26
NOTED;
The statutory Notice of Conclusion of Audit, published on the Council's website, was noted.

6. Finance
6.1/10/26
NOTED;
Item deferred to the next meeting

ACTION; CLERK

6.2/10/26
RESOLVED;
It was proposed, seconded and agreed to approve the bank reconciliations at;
I. 31/08/26
II. 30/09/26

Signed by Chairperson……

6.3/10/26
RESOLVED;
It was proposed, seconded and agreed 6;1 to approve the amended Barnton Parish Council Financial Regulations 2026/27

6.4/10/26
NOTED;
Members were asked to consider additional items for inclusion in the 2027/2028 budget.

ACTION; CLERK

6.5/10/26
RESOLVED;
It was proposed, seconded and all agreed to approve the cost of £1200.00 for tree works on the dog walk, NRRG

ACTION; CLERK

6.6/10/26
RESOLVED;
It was proposed, seconded and all agreed to approve an extension to the current grounds maintenance contract for an additional two years at a cost of £15,720.00 per annum

ACTION; CLERK

6.7/10/26
NOTED;
It was noted that the current contractor's pricing has historically been the most cost-effective option for the council.

7. Community Engagement
7.1/10/26
RESOLVED;
It was proposed, seconded and all agreed to approve the closure of the Council's Facebook page.

ACTION; CLLR J DEVINE

7.2/10/26
NOTED;
It was noted that Barnton Parish Council Remembrance Service will be held at Barnton War Memorial, Townfield Lane, Barnton on Sunday 8th November 2026

ACTION; CLERK

7.3/10/26
NOTED;
The associated programme for the Remembrance Service 2026 was noted.

8. Local Plan Consultation (CW&C Local Plan Review 2026–27)
8.1/10/26
NOTED;
It was noted that Cheshire West & Chester Council's consultation on the proposed Local Plan will take place from 23 November 2026 to 8 January 2027.

Signed by Chairperson……

8.2/10/26
NOTED;
It was noted that the Parish Council does not wish to establish a working group for the proposed local plan as there were no members with sufficient knowledge to do so.

9. Barnton Football Club
9.1/10/26
NOTED;
A BFC tree report was received and noted from the Clerk

10 Clerks Report
10.1/10/26
NOTED;
A report was received and noted from the Clerk

11. Part B - Confidential Matters
11.1/10/26
RESOLVED;
It was resolved to exclude Press and Public during consideration of the following items;-
11.2/10/26
NOTED;
A confidential cemetery report was received & actions agreed.

ACTION; CLERK

11.3/10/26
NOTED;
A confidential BFC report was received & actions agreed.

ACTION; CLERK

12 Date of next meeting
12.1/10/26
NOTED;
The date of the next Staffing Committee meeting on Monday 16th November 2026 at 6.00pm was noted.
12.2/10/26
NOTED;
The date of the next full council meeting on Monday16th November 2026 at 7.00pm was noted.

13 Close of Meeting
13.1/10/26
NOTED;
Cllr Devine closed the meeting at 21.05