



Barnton Parish Council

Cllr Hooper
 Cllr J Devine
 Cllr Phoenix (Vice Chair)
 Cllr Carter
 Cllr Diane Devine (Chair)
 Cllr Burgess
 Cllr Ayhok
 Cllr Chambers
 Cllr Gray
 Cllr Overy

You are summonsed to attend a Meeting of Barnton Parish Council

Please be punctual - Once this agenda is published, the start time of 7.00pm is established in law.
 (Local government Act 1972 Schedule 12, 4(1A), 4A(1))

This meeting will be audio recorded to aid production of the minutes.

Parish Clerk; Toni Critchlow, Clerks Office, Barnton Cemetery, Barnton CW8 4JX Tel; 01606 784270
 Email; clerk@barnton-pc.gov.uk
 Website; [www. barntonvillage.org.uk](http://www.barntonvillage.org.uk)

Agenda

Full Council Meeting

MONDAY 21st SEPTEMBER 2026

Time; 7.00pm

Venue; Clerks Office, Barnton Cemetery, Hayes Drive, CW8 4JX

Agenda Item

1 Apologies

1.1 To receive and accept apologies for absence

2 Declarations of Interest

2.1 To receive any declarations of interests from members **in relation to items on this agenda**

3. Public Forum

3.1 *Barnton Parish Council Standing Orders are suspended to allow Members of the public to address Barnton Parish Council for a maximum of 5 minutes, after which they may take no further active part in the meeting. Public Participation protocol refers*

3.2 To receive written reports from PCSO Simon Donnelly (July/August 2026)

3.3 BPC standing orders are reinstated

4 Approve & sign minutes

4.1 To approve and sign the minutes of the last meeting of the 4th August 2026 as a true record

5. Staffing

5.1 To note the National Joint Council for Local Government Services (NJC) agreed pay scales for 2026-27 implemented from 1 April 2026 and associated backpay to be paid in September 2026

5.2 To note that the current administration vacancy has been circulated within the sector and advertised with NEWSQUEST to includes a 28 day online campaign with a digital advert across the Guardian Newspaper Group & Jobs24.co.uk

5.3 To approve the payment of 42 additional hours (Accrued March 2026 - May 2026) to the Parish Clerk as recommended by the Staffing Committee

5.4 To approve the payment of additional hours to the Parish Clerk each month as necessary to meet the current operational requirements and to avoid the need for TOIL as recommended by the Staffing Committee

5.5 To note the NALC Councillor–Officer Protocol

6 Clerks Report

6.1 To receive a report from the Clerk

7. Planning

7.1 To note planning application 26/02706/FUL 6 Plumbs Fold Barnton Northwich CW8 4HF - Proposal: Single storey rear extension

8. Finance

8.1 To note the RFO report

8.2 To consider an amendment to page 5 of the 2025/26 AGAR (Section 2 – Accounting Statements) to correct a £11,316 discrepancy arising from transfers between the Council's own bank accounts having been incorrectly recorded as receipts and payments.

8.3 To approve the amendment of the 2025/26 AGAR Section 2 Accounting Statements as follows:

- **Box 3 – Total Other Receipts:** £56,719
- **Box 6 – All Other Payments:** £89,230

8.4 To approve authorisation for the RFO to amend page 5 of the AGAR accordingly and submit the corrected Accounting Statements to the External Auditor, PKF Littlejohn.

8.5 To approve the revised Barnton Parish Council Financial Regulations 2026/27, based upon the NALC Model Financial Regulations (England) dated 5 March 2025 and adapted to reflect the Council's operational requirements and to note that these regulations supersede the Council's previous Financial Regulations approved on 19 May 2025

8.6 To note that the revised Finance Regulations will be uploaded to the website and will be reviewed at least annually, or earlier where required by changes in legislation, statutory guidance, sector guidance or the Council's financial arrangements.

8.7 To approve the bank reconciliation at 31.07.26

8.8 To approve the payment schedule for August 2026

9 Date of next meeting

9.1 To note that the next FCM will take place on 19th October 2026 at 7.00pm

10 Close of Meeting

10.1 To Note close of meeting

Signed; T. Critchlow, Parish Clerk

Date; 15/09/26