



Barnton Parish Council

Parish Clerk; Toni Critchlow, Clerks Office, Barnton Cemetery, Barnton CW8 4JX Tel; 01606 784270 Email; clerk@barnton-pc.gov.uk
Website; www.barntonvillage.org.uk

Minutes

Staffing Committee Meeting

MONDAY 20th APRIL 2026

Time; 6.30pm

Venue; Clerks Office, Barnton Cemetery, Hayes Drive, CW8 4JX

1 Apologies

Staffing 1.1/04/26

NOTED; Apologies for absence received from Cllr J Devine due to ill health

2 Declarations of Interest

Staffing 2.1/04/26

NOTED; No declarations of interests from members received.

3. Public Forum

Staffing 3.1/04/26

NOTED; 1 MOP in attendance

4. Approve and sign Minutes

Staffing 4.1/04/26

RESOLVED; It was proposed, seconded and all agreed to approve and sign the minutes of the last meeting of the 19th November 2025 as a true record

5. Reports

Staffing 5.1/04/26

NOTED; A report was received from the Clerk.

Due to increased cemetery workload, it was agreed for recommendation to full council that a cemetery clerk would be recruited for one day per week (Fridays/flexible to meet the needs of the business) plus additional hours where necessary

6 Review

Staffing 6.1/04/26

NOTED; Changes in administrative staff hours since 1st December 2025 were reviewed.

Staffing 6.2/04/26

NOTED; Changes to the Employment Rights Act 2025 were noted.

Meeting closed at 18.48