



Barnton Parish Council

Cllr Hooper
 Cllr J Devine
 Cllr Phoenix (Vice Chair)
 Cllr Carter
 Cllr Diane Devine (Chair)
 Cllr Burgess
 Cllr Ayhok
 Cllr Chambers
 Cllr Gray
 Cllr Overy

You are summonsed to attend a Meeting of Barnton Parish Council

Please be punctual - Once this agenda is published, the start time of 7.00pm is established in law.
 (Local government Act 1972 Schedule 12, 4(1A), 4A(1))

This meeting will be audio recorded to aid production of the minutes.

Parish Clerk; Toni Critchlow, Clerks Office, Barnton Cemetery, Barnton CW8 4JX Tel; 01606 784270
 Email; clerk@barnton-pc.gov.uk
 Website; [www. barntonvillage.org.uk](http://www.barntonvillage.org.uk)

Agenda

Full Council Meeting MONDAY 20th July 2026

Time; 7.00pm

Venue; Clerks Office, Barnton Cemetery, Hayes Drive, CW8 4JX

Agenda Item

1 Apologies

1.1 To receive and accept apologies for absence

2 Declarations of Interest

2.1 To receive any declarations of interests from members **in relation to items on this agenda**

3. Public Forum

3.1 To Note the protocol for public participation

3.2 *Barnton Parish Council Standing Orders are suspended to allow Members of the public to address Barnton Parish Council for a maximum of 5 minutes, after which they may take no further active part in the meeting Public Participation protocol refers*

3.3 To receive a written report from Cheshire West and Chester Ward Councillors

3.4 To receive a written report from PCSO Simon Donnelly

3.5 BPC standing orders are reinstated

4 Approve & sign minutes

4.1 To approve and sign the minutes of the last meeting of the 15th June 2026 as a true record

5. Annual play inspection reports

5.1 To note the annual play inspection report for RRRG and necessary work required

5.2 To note the annual play inspection report for NRRG and necessary work required

5.3 To note the annual play inspection report for NRRG, skate park and necessary work required

6 Clerks Report

6.1 To receive a report from the Clerk

7 Barnton Football Club

7.1 To approve the extension to the licence to allow Barnton Football Club/1874 Northwich FC ground share for a period of 15 years subject to a revision to item 8.3*

**The Licensee shall take all reasonably practicable steps to monitor and supervise parking on Townfield Lane and surrounding streets to the extent that they are legally able to do so and to the extent that is required for the anticipated crowd size for any particular fixture. Failure to do so will be considered by the Owner as a breach of this Licence.*

8. Finance

8.1 To consider and approve the abolition of room hire charges for local groups, organisations and cemetery users

Benefits include;

- Enhanced facilities for cemetery users
- increased use of the facility as a meeting space
- reduce costs for local groups and voluntary organisations
- encourage social engagement,
- assist groups supporting vulnerable residents (youth, elderly, carers, low-income families)

8.2 To approve the Bank Reconciliation at 30th June 2026

8.3 To approve the June 2026 payments

8.4 To approve the July 2026 payment schedule

8.5 To approve the cost of £1611.60 for the annual subscription to ChALC

8.6 To approve the cost of £331.00 for the annual subscription to SLCC

8.7 To approve the cost of £6649.22 outstanding payment to JACS for railings at the war memorial.

8.8 To approve the cost of £84.00 per month on a two year contract for Bright HR support.

8.9 To approve the cost of £400.00 + VAT for the extension of the CCTV system to cover the office and chambers

8.10 To approve the cost of a portable air conditioning unit in Council Chambers at £349.00 + VAT

8.11 To approve the cost of £450.00 for the internal audit 2026/2027 and note the letter of engagement from the internal auditor.

9. Staffing

9.1 To approve contract, terms and conditions for the newly created post of cemetery clerk as recommended by the Staffing Committee

9.2 To approve the introduction of daily task recording procedures for office staff for recommendation to full council to assist with staff workload, increased use of shared workspace & recording of TOIL/additional hours

9.3 To adopt the ChALC Councillor-Officer protocol (as per recent ChALC training)

10. CCTV

10.1 To approve the CCTV policy 2026

10.2 To approve CCTV signage for the building

The Council's priority is to ensure that everyone feels safe and supported while using the building. CCTV is one of several measures—alongside lone worker procedures, body-worn cameras, and risk assessments—that help maintain a secure environment. If you have any questions about CCTV or how it is used, please contact the Clerk's Office.

10.3 To approve the revised Lone Working policy 2026

11. Planning

11.1 To note planning application Reference Number: 26/01687/FUL;

Living Accommodation At 157 Runcorn Road Barnton Northwich CW8 4HD

Proposal: Loft conversion including increase of roof height and rear extension,

12 Date of next meeting

12.1 To note that the next Finance Committee Meeting will take place at 6.00pm on 21st September at 6.00pm

12.2 To note that the next FCM will take place on 21st September 2026 at 7.00pm

13 Close of Meeting

13.1 To Note close of meeting

Signed; T. Critchlow, Parish Clerk

Date; 14/07/26