



## Barnton Parish Council

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### Minutes

#### Staffing Committee Meeting

MONDAY 20<sup>th</sup> APRIL 2026

Time; 6.30pm

Venue; Clerks Office, Barnton Cemetery, Hayes Drive, CW8 4JX

#### 1 Apologies

##### Staffing 1.1/04/26

NOTED; Apologies for absence received from Cllr J Devine due to ill health

#### 2 Declarations of Interest

##### Staffing 2.1/04/26

NOTED; No declarations of interests from members received.

#### 3. Public Forum

##### Staffing 3.1/04/26

NOTED; 1 MOP in attendance

#### 4. Approve and sign Minutes

##### Staffing 4.1/04/26

**RESOLVED;** It was proposed, seconded and all agreed to approve and sign the minutes of the last meeting of the 19<sup>th</sup> November 2025 as a true record

#### 5. Reports

##### Staffing 5.1/04/26

NOTED; A report was received from the Clerk.

Due to increased cemetery workload, it was agreed for recommendation to full council that a cemetery clerk would be recruited for one day per week (Fridays/flexible to meet the needs of the business) plus additional hours where necessary

#### 6 Review

##### Staffing 6.1/04/26

NOTED; Changes in administrative staff hours since 1<sup>st</sup> December 2025 were reviewed.

##### Staffing 6.2/04/26

NOTED; Changes to the Employment Rights Act 2025 were noted.

Meeting closed at 18.48

DRAFT