



## Barnton Parish Council

Parish Clerk; Toni Critchlow, Clerks Office, Barnton Cemetery, Barnton CW8 4JX Tel; 01606 784270  
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### Minutes

**Full Council Meeting MONDAY 19th January 2026**

**Time;- 7.00pm**

**Venue; Clerks Office, Barnton Cemetery, Hayes Drive, CW8 4JX**

Attendance;

Cllr Hooper (Chair)  
Cllr Phoenix  
Cllr Carter  
Cllr Burgess  
Cllr Ayhok  
Cllr Chambers  
Cllr Gray  
Cllr Overy

#### Agenda Item

##### Apologies

**1.1/01/2026**

NOTED; Apologies for absence were received and accepted from Cllr J Devine, Cllr D Devine

##### Declarations of Interest

**2.1/01/2026**

NOTED; Declarations of interests were received in relation to item 10.14 from Cllr J. Burgess, Cllr J. Gray, Cllr S. Carter, Cllr J. Phoenix, Cllr D. Overy

##### Public Forum

**3.1/01/26**

NOTED; Members of the public were invited to address Barnton Parish Council for a maximum of 5 minutes, after which they may take no further active part in the meeting

**3.2/01/26**

NOTED; TH gave a presentation on the request received from Restore Habitat UK re; gifting of land. Attention was drawn to BPC Disposal of Land Policy however other possibilities were considered. Clerk to organise a meeting to discuss other possibilities.

##### Cheshire West and Chester Ward Councillor Report

**4.1/01/26**

NOTED; A report was received from CW&C Ward Cllrs.

##### PCSO Report

**5.1/01/26**

NOTED; A report was received from PCSO Wiggins

##### APPROVE & SIGN MINUTES

**6.1/01/26**

**APPROVED;** It was proposed, seconded and all agreed to approve and sign the minutes of the last meeting of the 17<sup>th</sup> November 2025

## **Reports**

### **7.1/01/26**

NOTED; A report was received from the Clerk. The clerk added that both parks had suffered from vandalism at the weekend.

### **7.2/01/26**

NOTED; A report was received from Cllr D. Devine, events group

### **7.3/01/26**

NOTED; A report was received from Cllr Burgess on Winnington Solar Farm

## **Correspondence    Consultations    Planning**

### **8.1/01/26**

NOTED; It was noted that CW&C Marbury concerns/planning meeting will take place on Wednesday 4<sup>th</sup> February 2026 7pm at Whitley Village Hall, Village Lane, WA4 4EJ and is open to the Chairman of each parish council + 1 other council member. Cllr Hooper confirmed that she would attend with the clerk to facilitate note-taking for reporting back to council.

## **Staffing Matters**

### **9.1/01/26**

**APPROVED;** It was proposed, seconded and all agreed to approve a reduction in hours for the assistant clerk (24 hours reduced to 16 hours) from 1<sup>st</sup> December 2025 as recommended by the Staffing Committee, minute reference 5.3/12nov/25

### **9.2/01/26**

**APPROVED;** It was proposed, seconded and all agreed to approve an increase of 5 hours per week for the Clerk from 1<sup>st</sup> December 2025 as recommended by the Staffing Committee, minute reference 5.5/12nov/25

### **9.3/01/26**

**APPROVED;** It was proposed, seconded and all agreed to approve the payment of 62 accrued hours for the clerk in relation to additional hours worked August 2025 – November 2025 as recommended by the Staffing Committee, minute reference 5.6/12nov/25

## **Finance/Policy**

### **10.1/01/26**

NOTED; A budget report was received from the Clerk

### **10.2/01/26**

NOTED; BPC current reserves were noted.

### **10.3/01/26**

NOTED. The minutes of the Finance Committee held on 17<sup>th</sup> November 2025 were noted.

### **10.4/01/26**

**APPROVED;** It was proposed, seconded and all agreed to approve the 2026/2027 budget as recommended by the Finance Committee on 17<sup>th</sup> November 2025 minute reference FIN5.5/11/25

### **10.5/01/26**

**APPROVED;** It was proposed, seconded and all agreed to approve the CW&C precept request for 2026/2027 of £155,713.00

### **10.6/01/26**

**APPROVED;** It was proposed, seconded and all agreed to approve the payment schedule for December 2025

### **10.7/01/26**

**APPROVED;** It was proposed, seconded and all agreed to approve the payment schedule for January 2026

### **10.8/01/26**

**APPROVED;** It was proposed, seconded and all agreed to approve the latest bank reconciliations December 2025

### **10.9/01/26**

**APPROVED;** It was proposed, seconded and all agreed to approve the cost of £468.00 to transcribe the outstanding registers into the Epitaph Cemetery software

### **10.10/01/26**

**APPROVED;** It was proposed, seconded and all agreed to approve the NTC Service Level Agreement for play inspections 2026-2027 at £113.50 per month

### **10.11/01/26**

**APPROVED;** It was proposed, seconded and all agreed to approve the BPC co-option policy

### **10.12/01/26**

NOTED; ICO response to GDPR data breach Reference Number: IC-436151-G2V1 and advice provided therein was noted.

### **10.13/01/26**

NOTED; It was noted that statutory Code of Conduct training (delivered by ChALC) has been scheduled for all members to take place in the Council chambers on Tuesday 27th January 2026 at 6.00pm

### **10.14/01/26**

**APPROVED;** It was proposed, seconded and all agreed to approve the transfer of £1475.64 from Barnton Parish Council Events Group to Barnton Community Events Group (BCEG). (5 abstentions). It was noted that a further £30.00 was outstanding.

## **Date of next meeting**

### **11.1/01/26**

NOTED; It was noted that Cheshire West & Chester Code of conduct training will take place next **Tuesday 27th January 2026 at 6.00pm** in the Councils chambers.

### **11.2/01/26**

NOTED; Marbury Planning Concerns Meeting scheduled for 4th February 2026 at 7.00pm was noted

### **11.3/01/26**

NOTED; The date of the next meeting of Barnton Parish Council will take place on 16<sup>th</sup> February 2026 at 7.00pm

## **12 Close of Meeting**

**12.1** Cllr Hooper closed the meeting at 20.15

**Signed; T. Critchlow, Parish Clerk**

**Date; 21.01.26**