



## Barnton Parish Council

You are summonsed to attend a Meeting of Barnton Parish Council  
Please be punctual - Once this agenda is published, the start time of 7.00pm is established in law.  
(Local government Act 1972 Schedule 12, 4(1A), 4A(1))

*This meeting will be audio recorded to aid production of the minutes.*

Parish Clerk; Toni Critchlow, Clerks Office, Barnton Cemetery, Barnton CW8 4JX Tel; 01606 784270  
Email; [clerk@barnton-pc.gov.uk](mailto:clerk@barnton-pc.gov.uk)  
Website; [www.barntonvillage.org.uk](http://www.barntonvillage.org.uk)

### Agenda

**Full Council Meeting MONDAY 19th January 2026**

**Time;- 7.00pm**

**Venue; Clerks Office, Barnton Cemetery, Hayes Drive, CW8 4JX**

Cllr Hooper (Chair)  
Cllr J Devine (Vice Chair)  
Cllr Phoenix  
Cllr Carter  
Cllr Diane Devine  
Cllr Burgess  
Cllr Ayhok  
Cllr Chambers  
Cllr Gray  
Cllr Overy

#### Agenda Item

##### **1 Apologies**

1.1 To receive and accept apologies for absence

##### **2 Declarations of Interest**

2.1 To receive any declarations of interests from members **in relation to items on this agenda**

##### **3. Public Forum**

3.1 *As per Barnton Parish Council Standing Orders, Members of the public are invited to address Barnton Parish Council for a maximum of 5 minutes, after which they may take no further active part in the meeting*

**3.2** To note correspondence received from Restore Habitat UK re; gifting of land.

##### **4 Cheshire West and Chester Ward Councillor Report**

**4.1** To receive a written report from CW&C Ward Cllrs.

##### **5. PCSO Report**

**5.1** To receive a written report from PCSO Wiggins

##### **6 APPROVE & SIGN MINUTES**

**6.1 To approve and sign** the minutes of the last meeting of the 17<sup>th</sup> November 2025 as a true record

## 7 Reports

- 7.1 To receive a report from the Clerk
- 7.2 To receive an events group update from Cllr D. Devine
- 7.3 To receive a report from Cllr Burgess on Winnington Solar Farm

## 8 Correspondence Consultations Planning

8.1 To note that CW&C Marbury concerns/planning meeting will take place on Wednesday 4<sup>th</sup> February 2026 7pm at Whitley Village Hall, Village Lane, WA4 4EJ and is open to the Chairman of each parish council + 1 other council member

## 9. Staffing Matters - To approve the following recommendations of the Staffing Committee held 12.11.25:-

- 9.1 To approve a reduction in hours for the assistant clerk (24 hours reduced to 16 hours) from 1<sup>st</sup> December 2025 as recommended by the Staffing Committee, minute reference 5.3/12nov/25
- 9.2 To approve an increase of 5 hours per week for the Clerk from 1<sup>st</sup> December 2025 as recommended by the Staffing Committee, minute reference 5.5/12nov/25
- 9.3 To approve the payment of 62 accrued hours for the clerk hours relating to additional hours worked August – November 2025 as recommended by the Staffing Committee, minute reference 5.6/12nov/25

## 10. Finance/Policy

- 10.1 To receive a budget report from the Clerk
- 10.2 To note BPC current reserves
- 10.3 To note the minutes of the Finance Committee held on 17<sup>th</sup> November 2025
- 10.4 To approve the 2026/2027 budget as recommended by the Finance Committee on November 2025 minute reference FIN5.5/11/25
- 10.5 To approve CW&C precept request for 2026/2027 of £155,713.00
- 10.6 To approve the payment schedule for December 2025
- 10.7 To approve the payment schedule for January 2026
- 10.8 To approve the latest bank reconciliations December 2025
- 10.9 To approve the cost of £468.00 to transcribe the outstanding registers into the Epitaph Cemetery software
- 10.10 To approve NTC Service Level Agreement for play inspections 2026-2027 at £113.50 per month
- 10.11 To approve BPC co-option policy
- 10.12 To note ICO response to GDPR data breach Reference Number: IC-436151-G2V1 and advice provided therein.
- 10.13 To note that, following CW&C Monitoring Officer's recommendations, statutory Code of Conduct training (delivered by ChALC) has been scheduled for all members to take place in the Council chambers on **Tuesday 27th January 2026 at 6.00pm**
- 10.14 To approve a grant application in the sum of £1475.64 transfer from Barnton Parish Council Events Group to Barnton Community Events Group (BCEG).

## 11 Date of next meeting

- 11.1 To note code of conduct training next **Tuesday 27th January 2026 at 6.00pm** at the Councils chambers
- 11.2 To note Marbury Planning Concerns Meeting 4th February 2026 7.00pm
- 11.3 To note date of the next meeting of Barnton Parish Council on 16<sup>th</sup> February 2026

## 12 Close of Meeting

- 12.1 To Note close of meeting

