Barnton Parish Council

You are hereby summonsed to attend a Meeting of Barnton Parish Council

Please be punctual - Once this agenda is published, the start time of 7.00pm is established in law. (Local government Act 1972 Schedule 12, 4(1A), 4A(1))
This meeting will be audio recorded

Agenda

Full Council Meeting - MONDAY 21ST October 2024 Time;- 7.00pm

Venue; Clerks Office, Barnton Cemetery, Hayes Drive, CW8 4JX

Agenda Pack	Item
1	**Apologies** – to accept apologies for absence
2	**Declarations of Interest –** members to declare any interests, pecuniary or otherwise in items on this agenda
3	**Public Forum** *As per Barnton Parish Council Standing Orders, Members of the public are invited to address Barnton Parish Council for a maximum of 5 minutes, after which they may take no further active part in the meeting*
4	**Cheshire West and Chester Ward Councillor Report -** to receive a report from CW&C Ward Cllrs.
5	**PCSO Report -** to receive a report from PCSO Wiggins and to consider a request for the PCSO to use the chambers for administrative work both inside and outside of office hours.
6	**Approve and Sign Minutes** **To approve** the minutes of the last meeting 16th September 2024
7	**Reports & Action Points**
7.1	**To receive** a report from the Clerk
7.2	**To receive** an update from Cllr Devine on Remembrance and Christmas plans
8	**Correspondence Consultations Planning**
8.1	**To note** correspondence received from resident regarding management issues at Barnton Memorial Hall
8.2	**To approve** the new cenotaph design
8.3	**To note** the co-ordination of Remembrance Sunday and schedule of service
8.4	**To note** receipt of CW&C licence to place anew cenotaph, railings and gate, low voltage lighting and replacement surface at Jubilee Corner, Townfield Lane Barnton and to sign the agreement.
9	**Finance/Policy**
9.1	**To note** receipt of the year end internal audit report completed on 26th April 2024 by IA O'Donoghue
9.2	**To note** that IA O'Donoghue has signed the annual internal audit report
9.3	**To note** actions to be taken following the internal audit report

9.4 **To note** receipt of the year end external audit report completed on 23rd September 2024 by PKF Littlejohn.

9.5 **To note** matters arising from the external audit report

9.6 **To approve** D.M Payroll services contract from 1st April 2025 at an increase of £12.00 per annum

9.7 **To approve** D.M Payroll services contract

9.8 **To approve** the installation of granite tower at a cost of 1600.00 in the Remembrance Garden to facilitate affordable memorials

9.9 **To approve** the payment schedule for September 2024

To approve the latest bank reconciliations

To approve that Barnton Parish Council sign up to the NALC Civility and Respect Pledge Civility and Respect Project (nalc.gov.uk)

Continued…….

10 **Date of next meetings;-**

18th November 2024	**FINANCE COMMITTEE BUDGET MEETING**	**6.00PM**
18th November 2024	**FULL COUNCIL MEETING**	**7.00PM**

11 **Close of Meeting**

Signed: *Toni Critchlow*, Parish Clerk **Published: 10 /10/24**