Barnton Parish Council

You are summonsed to attend a Meeting of Barnton Parish Council
Please be punctual - Once this agenda is published, the start time of 7.00pm is established in law.
(Local government Act 1972 Schedule 12, 4(1A), 4A(1))
This meeting will be audio recorded to aid production of the minutes.

Parish Clerk; Toni Critchlow, Clerks Office, Barnton Cemetery, Barnton CW8 4JX Tel; 01606 784270 Email; barntonpc@gmail.com
Website; www. barntonvillage.org.uk

Agenda

Full Council Meeting **- MONDAY 11th AUGUST 2025**
Time;- 7.00pm
Venue; Clerks Office, Barnton Cemetery, Hayes Drive, CW8 4JX

1. Cllr Hooper (Chair)
2. Cllr Phoenix
3. Cllr Carter
4. Cllr Diane Devine
5. Cllr Burgess
6. Cllr Coombes
7. Cllr Ayhok
8. Cllr Chambers
9. Cllr Twiggs
10. Vacant

Public; Agenda Pack	Item
1	**Apologies**
1.1	To receive and accept apologies for absence
2	**Declarations of Interest**
2.1	To receive any declarations of interests from members **in relation to items on this agenda**
3.	**Co-option**
3.1	To approve the co-option of James Devine as a member of Barnton Parish Council
4	**Public Forum**
4.1	*As per Barnton Parish Council Standing Orders, Members of the public are invited to address Barnton Parish Council for a maximum of 5 minutes, after which they may take no further active part in the meeting*

5 Cheshire West and Chester Ward Councillor Report

5.1 To receive a written report from CW&C Ward Cllrs.

6 PCSO Report

6.1 To receive a written report from PCSO Wiggins

7 Approve and Sign Minutes

7.1 **To approve, as a true record, and sign** the minutes of the last meeting on 16TH June 2025

8 Reports and Events

8.1 To receive a report from the Clerk

8.2 To receive an events group update from Cllr Devine

8.3 **To approve** the event plan for 15th August 2025, re; the Dedication of the memorial relocated to Barnton Cemetery

8.4 To note Risk assessment document in relation to the Dedication of the memorial relocated to Barnton Cemetery

8.5 **To approve** the event plan for 16th August 2025 re; Family Fun Day

8.6 To note Risk assessment document in relation to the Family Fun Day

8.7 **To approve** the event plan for the 12th October 2025 re; The Opening of Jubilee Corner renovations and Dedication of the new cenotaph

8.8 To note receipt of CW&C licence (GE727835124) to hold an event on 12th October 2025

8.9 To note Risk assessment document in relation to the Opening of Jubilee Corner renovations and Dedication of the new cenotaph

8.10 **To approve** BPC press release in relation to the Opening of Jubilee Corner renovations and Dedication of the cenotaph

8.11 To note road closure and traffic management licence in relation to the Opening of Jubilee Corner renovations and Dedication of the cenotaph

8.12 To note that the Traffic Regulation Order was published 22nd July 2025 in relation to the Opening of Jubilee Corner renovations and Dedication of the cenotaph

9 Correspondence Consultations Planning

9.1 To note application to CW&C for licences in relation to the installation of x3 public benches around the village (Broadway, Corner of Stonehouse Lane, Jam butty boy, Runcorn Road)

9.2 To note public notification on the proposed sites for new BPC public benches

9.3 To note Cllr Phoenix objection received in relation to the installation of x1 public bench on Broadway, Barnton

9.4 To note that CW&C Local Plan (Part One) and Local Plan (Part Two). consultation will run for eight weeks beginning on Friday 4 July and ending at 23:59 on Friday 29 August 2025.

9.5 To note that BPC submitted proposals on 31.07.25 to Cheshire West and Chester (Jamie Barron) in relation to the Community Led Minor Highways Improvements scheme

9.6 To note Letter to Secretaries of State for the Environment and Net Zero From Cllrs Felicity Davies and Arthur Neil, Winnington and Castle Ward, Cheshire West and Chester, August 2025

10 Finance/Policy

10.1 **To approve** the cost of £150.00 for TEAMS training for all members to take place in the council chambers at 5.00pm (prior to FCM at 7.00pm) on MONDAY 8th September 2025 (roles and responsibilities/code of conduct)

10.2 To note Members budget application to provide public bench at three sites in Barnton

10.3 **To approve** BPC Policy on the Disposal of Parish Council Land Policy to formally communicate that council-owned land serves a wider public purpose and isn't available for purchase

10.4 To note the quarterly budget report at 14/07/25
10.5 **To approve** the payment schedule for June 2025
10.6 **To approve** the payment schedule for July 2025
10.7 **To approve** the payments due in August 2025
10.8 **To approve** the bank reconciliations at 30.06.25
10.9 **To approve** the bank reconciliations at 31.07.25

10.10 **To retrospectively approve** the waste management contract effective 18th August 2025 at £111.11 per month with Waste Managed (Biffa) which represents an average saving of 10% per month (subject to weight). Lockable Bin to be provided to prevent further fly tipping.

10.11 To note AGAR qualifications for the year 2024/2025;-

a) Section 1, Assertion 2 has been incorrectly completed as the fixed asset register was not reviewed during the year under review. This is consistent with the Internal Auditor's response to Internal Control Objective H.
b) **To approve** BPC fixed assets register for the 2025/26 year.
c) Section 1, Assertion 5 has been incorrectly completed as the risk assessment document (dated 19.05.25) was not reviewed and approved at a meeting during the year under review. (2024/25) This is consistent with the Internal Auditor's response to Internal Control Objective C.
d) To note BPC risk assessment document for the 2025/26 year was approved on 19th May 2025

10.12 To note the NJC local government pay agreement 2025 of 3.2% across all pay scales (approved nationally 23rd July 2025) to be backdated to 1st April 2025 and paid as soon as possible.

10.13 To consider the implementation of a working group to create a 5 year strategic plan to manage projects, staff and services.

11 Cemetery

11.1 To note Significant changes in cemetery regulation BS8415:2005+A2:2012 affecting the inspection process and ongoing memorial inspections and remedial actions required.

11.2 To note current progress re; rock testing in the cemetery and the remedial measures being taken to make memorials safe.

12. Part b
Exclusion of Press and Public

12.1 **To approve** that in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted:

12.2 To consider the clerks revised flexible working application under section 80F of the Employment rights act 1996 due to changes in personal circumstances.

13 Date of next meeting

13.1 To note change of September meeting date to facilitate training

13.2 Monday 8th September 2025 **5.00pm** TEAMS training with Jackie Weaver in the Council Chambers

13.3 Monday 8th September 2025 **7.00pm** Full Council Meeting

14 Close of Meeting

14.1 To Note close of meeting

Signed; T.Critchlow, Parish Clerk **Date; 04/08/25**