

**GRANT MONITORING FORM**

**If your Organisation received a Grant f**r**om the Council for the previous financial year you must complete and return this monitoring form before making any future applications. Failure to do so will invalidate future applications.**

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| **Insert name of organisation here** |

**In the sum of**

|  |
| --- |
| **Insert amount of award here** |

**Barnton Parish Council, in accordance with the Audit and Accounting Regulations and Governance and Accountability update 2008, is required by law to monitor the progress, proper use and effectiveness of the Grant awarded.**

**Therefore, a reply to the questions below is necessary to meet our Legal responsibilities. *Thank you for responding to this request.***

**Failure to respond may result in future applications being refused.**

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| **How did the Grant help you to meet your objectives?** |

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| **How many people from Barnton benefited from your project/event/other activity?** |

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| **Please provide Barnton Parish Council with written or photographic evidence of how the Grant funds were spent via financial summary / copies of receipts etc.. at the conclusion of your project.** |

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| **Are you planning to develop other projects or host other activities that may include a future application for funding to Barnton Parish Council , and if so, what may they be?** |

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| **What promotional material was used to publicise your event, and did Barnton Parish Council receive any recognition for its support?** |

**Please send this completed form BEFORE 31st MARCH 2020 to:**

**TONI CRITCHLOW**

**Clerk, Barnton Parish Council**

**BARNTON PC**

**c/o THE BUNGALOW**

**ROSEBANK SCHOOL**

**TOWNFIELD LANE**

**BARNTON**

**NORTHWICH CW8 4QP**

**Via Email to :-** [**barntonpc@gmail.com**](mailto:barntonpc@gmail.com)